



Mobility, Empire and Cross Cultural Contacts in Mongol Eurasia

Dear Conference Participants,

We hope this email finds you well. We look forward to seeing all of you in Jerusalem in a couple of weeks. Please find here some practical notes about your arrival and stay in Jerusalem:

Security:

Security checks of passengers on flights to and from Israel are relatively extensive. Please make sure to print out the email invitation letter to the workshop and take it with you so you could show it to the security personnel abroad and in Israel (we recommend keeping them with you also on your departure from Israel).

Hotel accommodation:

Most of you will be staying at **Beit Maierdorf Guest House at the Hebrew University of Jerusalem** on Mount Scopus ("Har Hatsofim"). The hotel is in the same university complex where the conference will take place. For information on the hotel, please visit:

http://www.bmfc.huji.ac.il/eng/guest_house.asp

We will cover the cost of accommodation as agreed individually with you.

Please note that you must pay for any extra nights (as well as the difference in price for double-rooms) during check-out time or earlier.

Check-in and check-out times at the hotel are as follows:

Check-in:	Check-out:
On weekdays and on Fridays: from 14:00 onwards.	On weekdays: until noon.
On Saturday: from 16:00 onwards.	On Friday: until 10.00. On Saturday: until 14.00.

Transportation from Ben Gurion airport to Jerusalem:

You are responsible for arranging your travel from the airport to Jerusalem. The ride to Jerusalem should take approximately 45 minutes. A number of transportation options are available:

- **Sherut:** This is a minivan taxi option, and the company's name is *Nesher*. You will find the vans upon exiting the main arrival hall in the airport and turning right. The Sherut is the best way to travel to Jerusalem. It is less expensive than taking a private taxi cab, and has the

Rm 4107 Department of Asian Studies The Faculty of Humanities The Hebrew University of Jerusalem
Mt. Scopus 91905 ISRAEL

חדר 4107, החוג ללימודי אסיה, הפקולטה למדעי הרוח האוניברסיטה העברית בירושלים הר הצופים, 91905, ישראל



Mobility, Empire and Cross Cultural Contacts in Mongol Eurasia

convenience of door-to-door travel. Keep in mind that you will need to wait for the minibus to fill with passengers before it departs from the airport. The driver will take you directly to Beit Maierdorf Faculty Club. The price is 64 NIS (1 Euro=4.37 NIS; 1 USD=3.9 NIS). This is the cheapest way to get to Jerusalem.

- **Private Taxi:** When you exit the arrival hall, turn left to find the private taxis. Be sure to take a cab that has a yellow lit-up sign on the roof with a taxi license number on it. Payment is accepted in NIS currency only, and the estimated cost for travel to Jerusalem is approximately 300 NIS.

Phone numbers in case of need:

Yoni 054-2841812 (+972-54-2841812)

Michal 054-5326979 (972-54-5326979)

Michal Saminski (administrative officer) 054-4558194

Reimbursement:

All guests should keep the original boarding pass of their flight to Israel and submit it to us after arrival in Israel.

For those who need to be reimbursed for their flights: the refund procedure usually takes up to a month after the workshop and the money is transferred to your bank account in Euro or USD according to the details you provide. For the reimbursement, we will need your original boarding passes to Israel; a scan of your passport; flight itinerary; receipt or confirmation of payment for the ticket listed on your name; and full bank details for international wire transfer (Bank details, IBAN number, Swift/BIC code, routing number, account holder name).

Schedule

The conference starts Monday, Dec 18th at 14:15, in the Mandel Building, 5th Floor, Room 530

at the Mount Scopus Campus. It is approximately a 5 minute walk from Beit Maierdorf to the Mandel building; Yoni will pick you up at **13:45** in the lobby (3rd floor) of Beit Maierdorf.

On **Tuesday and Wednesday (Dec 19th-20th)** the workshop starts at **9:00** in the same room. Yoni or someone else will pick you up at **8:45** in the lobby (3rd floor) of the Beit Maierdorf.

A campus map can be found here: <http://www.huji.ac.il/huji/maps/mtscopus1.htm>



Mobility, Empire and Cross Cultural Contacts in Mongol Eurasia

The conference program can be found here: <http://mongol.huji.ac.il>; and see the conference's page for further updates: <http://mongol.huji.ac.il/migrations-mongol-eurasia-december-18-20-2017>

Unless you were told otherwise, your paper should be 20 min or less (with an allotted additional 10 min for Q&A per paper).

Electricity and IT:

The electricity supply in Israel is 220 volts. Most power sockets in Israel have three pin holes and take type H plugs, but will also work with double-pin European (type C) plugs. You are advised to bring an adapter for your own electrical devices. Beit Maierdorf has free WIFI.

The workshop room has a laptop, and a projector. Please make sure to bring your PPT presentation on a USB flash drive. If you have any other IT or software requirements, please let us know in advance. If your presentation is on MAC please make sure that it works on PC.

Reception and Dinner:

Following the keynote lecture there will be an opening reception. **Tuesday** night will be a free evening. There will be a concluding dinner **Wednesday** evening. We will have further details closer to the conference.

For Jerusalem's attractions and tours see <https://www.itraveljerusalem.com/>

We plan a conference tour to the Old City on Thursday morning, December 21.

We look forward to seeing you in Jerusalem and for an enticing and engaging conference.

Best wishes,

Michal and Yoni